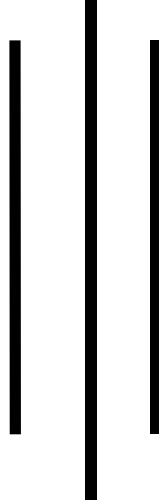


Annual Report

Diktel Multiple Campus- 2081 B. S.



Diktel Multiple Campus

Diktel Rupakot Majhuwagadhi Municipality-2 Diktel Khotang,

Koshi Province-, Nepal.

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Report Endorsed by Campus Management Committee
Diktel Multiple Campus
Kartik 21, 2081 B.S.

This 'Annual Report 2081 B.S.' will be presented at the 6th General Assembly of the Campus for its approval.

Executive summary

Diktel Multiple Campus (DMC) Diktel is the first and the non-profit based community campus in Khotang district. The campus was established by the support of civil society, educators, politicians, administrators, merchants, intellectuals and local community on 16 Ashoj 2037 B.S. It is located in Diktel, headquarters of Khotang district. DMC has been spreading the light of higher education in the eastern hilly districts-Khotang, Okhaldhunga, Solukhumbu, Bhojpur and Udayapur since its establishment. This is made possible because of the development of transport, communication and flexible education policy of the government. The total enrollment of regular students is six hundred sixty eight (668) in academic year 2080/81 B.S. The enrollment of students are decreased by ninety two (92) in this academic year.

As we know that the campus has been affiliated to Tribhuvan University and has been running the faculty of Humanities and Social Sciences, Education and Management (bachelor-annual system) in the morning and day shift as well as master level (Master-Semester System) in humanities and education faculties. Working human resources are less in number. Teaching staff has been bearing over work load and on the other hand, every administrative personnel has been bearing over load. Despite their over load, they are fulfilling their duties and responsibilities honestly, tactfully and skilfully.

The campus has covered the total area of 35-1-2-3 Ropanis land which has been registered on the name of Diktel Multiple Campus. But all the area of the land has not been utilized productively.

There are nineteen buildings including four permanent and temporary fifteen. It has four buildings having two floors and other remaining are single. There are eighty-nine rooms altogether for administrative use and classrooms. Only twenty three rooms are used for classes so they are not sufficient for teaching and learning. They are not learning-friendly and well-managed as expected by campus. There is necessity of well-managed library according to the programs and the number of students in the campus. So now the campus has made one hundred eighty desks and benches for the students. Fifteen projectors, one smart board, one interactive board and twelve c.c. camera have been managed in the classrooms. Thirty-nine computers are installed in computer lab with internet facilities to the students. To enhance quality education, DMC conducts teacher workshop and training. It publishes the annual report, annual magazine (Naya Kadam), DOI indexed DMC Journal, Tracer Study Report, Operational Calendar and Brochure. These publications reflect the condition of campus to the stakeholders.

It is our pride that Diktel Multiple Campus Diktel has been accredited by University Grants Commission (UGC), Nepal in 2024 A.D. New ten years strategic plan 2022-2032 has been formulated and for sustainable development, a master plan also has been built up. In addition to these DMC has prepared an action plan to participate in Nurturing Excellence in Higher Education Program (NEHEP) of University Grant Commission (UGC) and is also selected for Equity Grants, Digitalization Performance Grants and Performance Based Grants under NEHEP in Academic year 2080 B.S. It has initiated the tasks for re-accreditation by forming committees and cells.

However, Diktel Multiple Campus is not free from financial crisis. It has been bearing heavy loss of budget. Teaching and administrative staff are partly unpaid to their salaries. The enrolment of the students is decreasing annually. We have been following the local as well as provincial government for the supports of infrastructure and quality maintenance. Some positive results seem to

have been appearing. We are sure that we can achieve success if we go along with the stakeholders and the other concerned. We would like to promise from here that we will include the missing information in the next report if any.

We appeal to all stake-holders, agencies and community to assist for improvement and development of DMC. We would like to thank the management committee-chairman and other members for the approval of this report. We would also like to thank the teachers (teaching-staff) and personnel who helped to prepare this report.

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ABBREVIATIONS

Abbreviation

Full Forms

A/Y	Academic year
A.D	Anno Domini
Asst.	Assistant
B.A.	Bachelor of Arts
B.B.S.	Bachelor of Business Studies
B.Ed.	Bachelor of Education
B.S.	Bikram Sambat
C.M.C.	Campus Management Committee
D. M.C.	Diktel Multiple Campus
E.M.I.S.	Educational Management and Information System
etc.	Etcetera
F	Female
FSU	Free Students' Union
HERP	Higher Education Reform Project
IQAC	Internal Quality Assurance Committee
L.O.I.	Letter of Intend
M	Male
M.A.	Masters of Arts
M.Ed.	Masters of Education
MOU	Memorandum of Understanding
NGO	Non-Governmental Organization
No.	Number
PCL	Proficiency Certificate Level
QAA	Quality Assurance and Accreditation
RMC	Research Management Committee
Rs.	Rupees
SAT	Self- Assessment Team
SSR	Self Study Report
SWOT	Strengths, Weakness, Opportunities and Threats
T.U.	Tribhuvan University
UGC	University Grants Commission
Yr.	Year

1. Background

Diktel Multiple Campus is the first and leading community campus of Khotang district. It was established in 2037 Asoj 16 under the affiliation to Tribhuvan University. It is a non-profit based community campus. It has been providing Education to the students of Khotang district and neighboring districts- Solukhumbu, Okhaldhunga, Udyapur and Bhojpur. The products of this campus are working in different sectors as successful human resources, such as administration, education, journalism, industry, business, civil society, banking and politics.

DMC was initiated taking the authority to run PCL program (Now Phased out) in Humanities and Social Science faculty of Tribhuvan university, in addition to, classes of Bachelor's degree in Humanities, education, management (annual system) and, classes of Master's of Arts in Nepali and sociology and, EPM in M.Ed. (semester system) have been running at present. Now many campuses have been established within Khotang and its neighboring districts and, some others are in course of Establishment. However, DMC is devoted to offer the quality, higher education to its students from beginning and never gets discouraged but self-motivated for the improvement, maintains its qualities and services strongly and never lets it go backwards.

Human resources produced from this campus are now performing their skill, qualification, efficiency and experience in different Sectors, such as Lecturers, Teachers, Businessmen, Social workers, Administrators, politicians etc. and their contributions are highly appreciated in the country.

This campus has crossed many ups and downs of difficulties in its course. It is realized that non-profit based campus is not as easier as constituent or private campuses for smooth running. So that to continue the campus, to maintain its quality and efficiency and to promote and develop its infrastructure; we need to collect resources and positive supports from government, NGOs, INGOs, community and other stakeholders.

DMC has been running in its forties. It has crossed so many turning points to arrive at the present condition. For the development and improvement of this campus different people have contributed in different sectors for the campus, so we would like to remember their contributions. The following social-workers, well-wishers, politicians and administrators had played important role and contributed in the establishment and the progress of campus. The contributors are: District Panchayat Chairman, Dip Bahadur Rai, Birkha Bahadur Rai, Dilliser Rai, Devraj Dhakal, Kedar Rai, Parsuram Rai, Parsuram Bajimaya, Hiradhan Rai, Peshal Rai, Kashiraj Rai, and Narendra Rajbhandri. We cannot forget their contributions. So, I would like to thank to them for their purposeful contribution and also we cannot forget the contribution of the former Chief district officer Parshu Pradhan and local development officer Krishna Kumar Nepal. The other contributors are Bayansing Rai, Keshar Bahadur Rai, Harikaji Gurung, Shova Gurung, Bagbir Rai, Capt. Man Bahadur Rai, Prithivi Bahadur Rai, Shree Prasad Bhattarai, Laxmi Kumar Thapa, Tika Prasad Dahal, Dhan Hari Rai, Barjamani Rai, Karna Bahadur Basnet, Raj Kumar Pokharel, Rabilal Rai, Badarinath Sharma, Tulasi Prasad Bhattarai, Surya Bahadur Sen Oli, Madan Ghale, Chandra Bahadur Rajbhandari, Nayan Kumar Rai, Hari Bahadur Karki, Manik Lal Pradhan, Rewati Raman Koirala, Shivabaksh Katwal, Ratna Bahadur Thapa, Kumari Krishna Rai, Bishnu Kumar Rai, Rajendra Bhattarai, Devi Prasad Koirala, Atalser Rai, Dilliram Dahal, Karna Bahadur Rai, Rudra Bahadur Rai, Narayan Prasad Joshi, Jas Raj Kiranti, Karna Joshi, Harka Bahadur Rai, Laxmidas Rajbhandari, Kumardhoj Rai, Parshuram Karki, Bom Thulung, Bachchu Rai, Bhanubhakta Ghimire, Narnath Gelal, Shubha Chandra Rai, Hari Kumar Pokharel, Baburam Rai, Namas Adhikari, Rajendra Thapa, Rudra Giri, Jivan Khadka, Bishal Bhattarai (now member of federal parliament), PanchKarna Rai, Saraswoti Bajimaya, Ram Kumar Rai (Pasang), Hari Roka, Samita Karki, Shiba Kumar Basnet, Subash Pokhrel, Harish Chandra Giri, DurgaJayanti Rai, Sher Bahadur Tamang, Ratna Rai, San Bahadur Rai, Rojan Rai, Rajan Rai (now member of provincial assembly), Rabi Kiran Acharya, Gyanendra Joshi, Pawan Kumar Thapa, Rajanser Rai, Dhan Prasad Subedi, Geha Kumar Sainju, Jit Bahadur Shrestha, Shantiram Mishra, Jitman Rai, Khem Bahadur Khadka and Ajay Kumar Jha, Dr.Suka Raj Rai.

Diktel multiple campus has been running under the Act of Tribhuban University and Diktel Multiple Campus Sanchalan Bidhan, 2075 B.S. approved from the Office of the Vice-Chancellor, Planning Directorate, Tribhuvan University, Kathmandu. Some reformation steps were expected from the federal government. The government of Province No. 1 seems to be

going in the course of establishing Provincial University and DMC has been involved in this procedure. Although this campus is sustaining with many crises, it has made many attempts for the establishment of infrastructures and maintain the quality of education. Diktel Multiple campus prepared the five year (2012 AD to 2016 AD) strategic plan in 2012 AD and implemented it. It prepared the five year strategic plan 2017-2021 A.D. and implemented. And again ten years strategic plan 2022-2032 has been formulated. Master plan for sustainable development also has been built up recently. We are going to implement and forward other programs according to these plans. Further constructive suggestions from well-wishers and others will be highly appreciated. Diktel Multiple Campus appeals to all the stakeholders for its development.

We would like to thank to the chairperson of present management committee Mrs. Durga Jayanti Rai and other members (annex -1) for their guideline to prepare this report. We would like to thank to all political parties, students' organizations, teaching staff, well-wishers, and campus officials. At the end, we equally want to remember them who contributed the campus from the very beginning and if the names of contributors are missed from the list, we (Report Preparation Team) are entirely sorry.

2. Academic Progress

2.1 Enrollment Trend:

Student's enrollment of the last three year is given below

Enrollment of students since 2078/79-2081/2082 B.S.

Program wise/level wise)

Year	B.A.				B.Ed.				B.B.S.				M.A. semester				M.Ed. semester				Grand Total
	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	
2078/79	119	145	31	*	150	124	54	40	57	74	31	25	24	*	*	8	*	*	*	11	893
2079/80	35	84	84	55	58	102	75	48	37	43	47	28	14	14	19	19	*	*	*	*	762
2080/81	54	35	67	72	71	58	72	62	17	37	36	42	28	*	13	*	19	*	*	*	683
Total	208	264	182	127	279	284	201	150	111	154	114	95	66	14	32	27	19	0	0	11	2338

** Admission was not completed*

The above data displays that the number of student's enrolment seems decreasing in academic years of 2081 B.S. when they are compared to grand total of previous year. The student number is decreased by 79 than the previous years. It indicates the trend of enrollment might go down in coming years and it might become challenges to the campus. The campus should prepare the plan, program, strategies and implement them to reduce such challenges. In academic year of 2081B.S., the enrollment of students in B.A.is 228, B.Ed. 263, B.B.S.132, M.A. semester 41, and M.Ed. semester 19. In B.B.S. first year the number of Enrollment is decreased by more than 50%. It shows that the number of Student would certainly go down in coming years.

Enrollment of Girls, Dalit and EDJ. Since, 2078/79-2081/2082 B.S.

(Program wise)

Year	B.A.			B.Ed.			B.B.S.			M.A. (semester)			M.Ed. (semester)		
	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit
2078/79	46	1	25	84	3	40	42	-	8	3	1	1	9	1	1
2079/80	136	-	18	179	-	24	90	-	7	18	-	-	-	-	-
2080/81	154	1	17	186	1	19	80	2	6	9	-	1	11	-	5
Total	336	2	60	449	4	83	212	2	21	30	1	2	20	1	6

The above data shows that, the girl's enrollment in B.A. has been slightly changed. It is just more than 18 to previous year. Similarly, the enrollment of girls in B.Ed. has been increased by 7 number. The trend seems change in B.B.S. It is decreased by 10 than previous year in girl enrollment as well. Similarly, the number of EDJ and Dalit enrollment of students seems remaining similar. The EDJ not found in M.A. but the number of girls are 9 which is less than 9 to previous year. The enrollment of EDJ is found only 2 in B.B.S. The number of Dalit is 6 which is less by one than previous year. The total number of girls are in B.A. 154, B.Ed. 186, B.B.S. 80 which are decreasing number than the previous years except in B.Ed.. Campus needs to prepare the policy for the enrollment of EDJ and Dalit.

2.2 Pass Rate

Pass rate of the students in 2078/79 in percentage (Program wise/level wise)

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	86	4	4.65%
	B.A.II	61	11	18.03%
	B.A.III	75	57	76%
Education (3 & 4 years B.Ed.)	B.Ed.. I	60	16	26.66%
	B.Ed.. II	37	21	56.75
	B.Ed.. III	27	12	44.44
	B.Ed.. IV	25	6	24
Management (3 & 4 years B.B.S.)	B.B.S. I	31	7	28
	B.B.S. II	25	9	36
	B.B.S. III	27	19	70.37
	B.B.S.IV	19	10	52.63
Humanities (semester) M.A.		38	<u>Result not publish</u>	
M.Ed. (semester)		11	6	54.54

The above figure shows the result pass rate of the students in 2078/79 B.S. The pass rate of B.A.III 76%, B.B.S. III 70.54% seems more satisfactory. B.Ed..II 56.75%, B.B.S. IV 52.63% and M.Ed. semester seems normal result. B.A. I, B.A II, seems very poor result. It needs effective management to obtain satisfactory result. B.Ed.. I, B.Ed. II, B.S. II and B.Ed.. IV seems very less satisfactory. The concerned department, teacher and students themselves should increase the efforts. Effective pedagogy, technology along with good content-based teachers are highly demanded for the good result.

**Pass rate of the students in 2079/080 in percentage
(Program wise/level wise)**

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	145	23	15%
	B.A.II	71	40	56%
	B.A.III	-	-	
Education (3 & 4 years B.Ed.)	B.Ed.. I	124	3	2.124%
	B.Ed.. II	51	3	5.88%
	B.Ed.. III	37	18	48.64%
	B.Ed.. IV	44	11	25%
Management (3 & 4 years B.B.S.)	B.B.S. I	67	7	10.44%
	B.B.S. II	32	13	40.62%
	B.B.S. III	25	1	4%
	B.B.S.IV	26	7	26.92%
MA Semester	First Semester	33	11	33.33%
	Second Semester	20	15	75%
	Third Semester	13	9	69.23%
	Fourth Semester	7	7	100%
Total		662	157 (23.71)	

The above figure shows the result pass rate of the students in 2079/80 B.S. The pass rate of B.A.I is 15%, B.A. II 56%. The result of B.A. I seem poor and the result of B.A. II seems satisfactory. The result of B.A. III is not published yet. The result of B.Ed. I seems poor. Its pass percentage only 2.12% so campus administration, teachers and students need to add extra efforts to increase pass rate. Similarly the pass percentage of B.Ed. II also seems poor. Its pass percentage is only 5.88%. So, the similar efforts to B.Ed. I is considered to be applied in this level too but the result of B.Ed. III seems satisfactory. Its pass percentage is 48.64%. Again, the result of B.Ed. IV seems unsatisfactory. Its pass percentage is only 25%. The pass percentage of B.B.S. I is 10.44, B.B.S. II 40.62% B.B.S. III 4% and B.B.S. IV 26.92%. The result of B.B.S I and III seems very poor. Campus administration, teachers, students need to prepare the plan and policy to increase the pass rate. The result of B.B.S. IV seems unsatisfactory and the result of II seems tolerable. M.A. semester result seems satisfactory. The concerned department, teacher and students themselves should increase the efforts. Effective pedagogy, technology along with good content-based teachers are highly demanded for the good result.

**Pass rate of the students in 2080/81 in percentage
(Program wise/level wise)**

Faculty	Level	Number of students appeared in exam	No. of pass students	pass percent
Humanities	B.A. I	35	14	40%
	B.A.II	66	20	30%
	B.A.III	73	Result not Published	
	B.A. IV	53	Result not Published	
Education	B.Ed.. I	58	12	20.68%
	B.Ed.. II	72	13	18.05%
	B.Ed..III	62	Result no Published	
	B.Ed..IV	41	Result no Published	
Management	B.B.S. I	37	4	10.81%
	B.B.S. II	36	11	30.55%
	B.B.S. III	42	Result not Published	
	B.B.S.IV	28	Result not Published	
Sociology (M.A)	1 st semester	29	Result not Published	
	2 nd Semester	13	11	84.61%
	3 rd semester	13	Result not Published	
	4 th Semester	19	17	89.47%
Education (M.Ed)	1 st semester	19	Result not Published	
	2 nd Semester	Admission in process		
	3 rd semester	Processing		
	4 th Semester	Processing		
Total		696	102	

The above figure shows the result pass rate of the students in 2080/81 B.S. The pass rate of B.A.I is 40%, B.A. II 30% . The result of B.A. I seems satisfactory. It was only 15% in previous year. This year it is nearly thrice times more. and the result of B.A. II seems not satisfactory. It was 56% last year. It is nearly half of the previous year. The result of B.A. III and IV are not published yet. The result of B.Ed. I seems poor .Its pass percentage is only 20.68% but it seems improved when compared to last year which was 2.12%. So, campus administration, teachers and students need to add extra efforts to increase pass rate. Similarly the pass percentage of B.Ed. II also seems poor. Its pass percentage is only 18.05% but it is nearly thrice times improve than the last year. Which was just 5.88% pass. So, the similar efforts to B.Ed. I is considered to be applied in this level too but the result of B.Ed. III and IV have not published yet. The pass percentage of B.B.S. I is 10.81% which is similar to previous year which was 10.44% pass. B.B.S. II 30.55% which is less than 10% than previous year. It was 40.62% pass in last year. B.B.S. III and B.B.S. IV result have not published yet. The result of B.B.S I and II both seems poor. Campus administration, teachers, students need to prepare the plan and policy to increase the pass rate. M.A. second semester result seems satisfactory with 84.61% Similarly M.A fourth semester result seems excellent. It pass percentage is 89.47%. Which are need to be continued. M.A first and II, M.Ed. first semester result have not published. The concerned department, teacher and students themselves should increase the efforts. Effective pedagogy, technology along with good content based teachers are highly demanded for the good result.

2.3 Graduate Trend

Graduate of campus in, 2078/79 B.S.-2080/2081B.S.

(Program wise/level wise)

year	B.A.				B.Ed.				B.B.S.				M.A. Nepali				M.A.				G.Total
	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	
2078/79	1	5	13	19		5	13	18		9	7	16						5		5	58
2079/80		6	9	15	1	1	2	4		4	5	9	-	-	-	-	1	5	25	31	59
2080/81	1	9	6	16	1	7	7	15		4	5	9			2	2	1	9	11	21	63
Total	2	20	28	50	2	13	22	37		17	17	34			2	2	2	19	36	57	180

Graduate trend analysis:

If we see the data of graduate pass rate, the result seems slightly changed. The number of graduated students in, 2078/79, 2079/80 and 2080/81 are 58, 59 and 63 respectively. When the data of 2078/79 is compared to 2079/80. It is found different by only one. That is increased by 1 in 2078/79. Similarly when the data is compared between 2079/80 and 2080/81 slightly changes are found. It is more by 4 in 2080/81 than the previous year. The data does show that the pass rate of EDJ in 2080/81 are 1 in B.A. B.Ed. and in M.A. There are no any EDJ students in B.B.S. and M.A. in graduate list. It shows that EDJ students are still back in higher education. Educational policies related to EDJ are need to be revised and implemented. The graduated number of girls have been increased by three in B.A, six in B.Ed., four in M.A. in 2080/81. But in B.B.S. remain the same number four and in M.A. Nepali no number of girls are found as graduated. In B.Ed. only one has graduated from EDJ, seven from girls, and other. In B.B.S. four students from girls and five from other have been graduated. But the EDJs are still have not increased. All the graduates have not been involved in this data because the campus is unable to present the supporting documents. Only the students who presented the photocopies of their transcript, collected their certificates and whose tracer reports have been prepared are involved here. Thus the data looks insufficient details.. The result of 'Girls' and 'Others' seems average but 'EDJ' is low. The campus needs to try to execute the programs effectively for achieving good results. The graduated student number remain almost similar in academic years 2079/80 and 2080/81. It shows that the entire campus team should give focus to increase graduate numbers in upcoming years.

2.4 Programs:

Running programs, major subject and authorized date from T.U.

S. N.	Level	Faculty	Major Subjects	Authorized Date	Remarks
1	P.C.L.	Humanities and Social Sciences	Nepali, Political Science, Economics	2037 B.S.	Added History and Culture in 2042 B.S. Now phase-out
2	Bachelor	Humanities and Social Sciences	Nepali, Political Science, Economics, History and Culture	2042 B.S.	Add. English and Sociology in 2069 B.S., B.A.S.W. in 2074
3	P.C.L.	Management	All subjects are compulsory	2047 B.S.	Now phase-out
4	Bachelor	Education	English, Nepali and Mathematics	2052 B.S.	Added Population Education in 2069 B.S.
5	Bachelor (One year B.Ed.)	Education	English, Nepali and Economics	2052 B.S.	
6	Bachelor	Management	Accounting, Finance and Marketing Group	2062 B.S.	
7	Masters	Humanities and Social Sciences	Nepali	2070 B.S.	
8	Master	Humanities and Social Sciences	Sociology	2074 B.S.	
9	Master	Education	EPM+ Nepali	2075 B.S.	

Educational planning and Management (EPM) and Nepali programs have been authorized in the year, 2075 B.S. No other programs have been authorized lately. But a technical committee has been formed to evaluate the needs programs and extend it.

2.5 Educational Pedagogy:

DMC has been conducting different faculties, programs with different subjects. For this, the following instructional systems have been used to instruct and explore abilities of the students.

- i. Lecture Method,
- ii. Discussion Method,
- iii. Project Work,
- iv. Field Trip,
- v. Paper Presentation,
- vi. Problem Solving Method,
- vii. Practical Work etc.
- viii. Group Work, Pair Work, Peer Work.
- ix. Different weekly program as mentioned in annual calendar.
- x. Blended Teaching
- xi. Participatory teaching

3. Physical Progress:

3.1. Infrastructural Development:

DMC was established in 2037 B.S. but got operated with no own land and buildings during the period of its establishment. Since its establishment, educators, social workers, administrators, politicians, District Panchayat supported physically and financially remarkably. Because of their continuous support, DMC has become successful to register the land 35-1-2-3 Romanizes on its own name in headquarter of Khotang district. It has constructed four RCC building having two floors. Moreover this campus is looking for other sources of supports. The particular of buildings are given bellow. A two storey permanent buildings having four rooms have been constructed from the support of university grant commission (UGC) in last year. The compounding of campus area also have been completed from the support of federal government. Both building construction and compounding of campus area were forwarded through e-bidding process and has constructed too.

In current year a RCC building is in the process of construction. It is financially supported by University Grants Commission. Its total estimated cost is Rs 10820389.72 where university grants Commission (UGC) invests Rs. 10000000.00 and Diktel Multiple Campus Rs. 820389.72 as per the agreement and the building is being constructed by Rupakot Nirman Sewa Pvt. after selecting from e-biding process.

S.N.	Description	No. of buildings/ blocks	No. of rooms	Remarks
1	One Storey temporary Building	4	8	Classes are running
2	Earth quake resisted building	3	6	
3	Two storey Permanent building	1	6	Under campus-UGC match
4	Two storey administrative building permanent	1	10	Support from Diktel Rupakot Majhuwagadi Municipality 2077/78 B.S
5	Two storey permanent building	1	4	Library in use
6	Two Storey temporary block	1	2	Computer/E-library/Staff room in use
7	One storey temporary block	1	2	Study Class
8	One storey temporary block	1	2	Storer/First Aid Room/ student union office
9	One storey temporary block	1	1	Canteen
10	One storey block	1	1	Assembly hall
11	Two storey permanent building	1	6	B.B.S. classes are running
11	One storey block	2	16	Boys hostel
12	One storey block	1	6	QAA functional office
13	Toilet		20	
14	Total	18	90	

- Classrooms are not enough according to the subjects and the teachers.
- One hostel building is not in use. It needs urgent repairing before use.
- Play ground: There are only volleyball and table tennis court and for football ply ground MOU has been made between campus and Solma Sports Club, Diktel.
- Road: Road has been constructed inside the campus premise by the joint effort of campus – community. It is in use now.
- An aqua guard water purifier has been installed for pure drinking water.
- One program hall which can occupy about three hundred people and other three rooms have been well equipped/furnished with modern/ furniture comfortably.
- A water tank has been managed in the proper places to wash hands comfortably.

3.2 Educational Aids:

- I. White boards – 24
- II. Pocket charts – 5
- III. Geo-boards – 2
- IV. Multi-media projectors – 15
- V. Overhead projector-1
- VI. Smart board -1
- VII. Interactive Board - 1

3.3. Books

- Reference books -9650
- General books – 15127
Total Books - 24777
- Journals – DMC, Shikshak, Yuba Manch, TU Jural, Nepal Rastra Bank Journal
- New materials have been managing

Reading Rooms and Library

Particular	Number	Condition	Remarks
Reading Room	2 Rooms	Forty students can study at a time	It is not sufficient so it needs to extend
E-library & computer lab	30 computers are available	Students are using them	35 computers are insufficient according to number of students

Library is digitally automated. There are 24,777 books in total. Where, reference books 9,650 and general books 15,127 are available. Reading rooms and e-library are managed well. Students can study in peaceful environment. Free Wi Fi is managed to the students.

Publication: DMC publishes the DMC Journal, Magazine (Naya Kadam), Operational Calendar, Annual Report, Tracer Study Report, Brochure annually. DMC journal is DOI indexed journal. It has supported to develop professional capacity of the teachers. Operational Calendar has supported to organize and run the various programs of the campus. Magazine, annual report and tracer study have supported to publicize the financial and academic performance.

3.4. Furniture:

Some comfortable / modern furniture have been managed at campus recently. The campus has planned to equip all the building rooms with modern ways to make comfortable furniture in the days to come. The wooden, traditional and outdated furniture are still in use at the campus. This is obligatory condition to the institute. The details of furniture are as follow:

S.No.	Description	No. of Furniture
1	Desks/benches(made up of metal & wood)	270
2	Desks (made up of wood)	180
3	Benches(wooden)	166
4	Office table	21
5	Wooden Racks	18
6	Wooden bed	16
7	Long Chairs	23
8	Single Table	16
9	Cupboards (wooden)	17
10	Cupboard(steel)	4
11	Sofa set	1
12	Sofa	3
13	Tea Table	6
14	Secretary Table	1
15	Computer Table	11
16	Double Cupboard	9
17	Revolving Chairs	9
18	Steel Racks	21
19	Attach Table	5
20	Wooden Chairs	59
21	Plastic chairs	160
22	White board	20
23	Notice board	3
24	Hill take /Water tank	2
25	Hill take stand	2
26	Rostem	3
27	Rostem (single)	7
28	Jhyampal	1
29	Gaiti	1
30	Kodalo	1
31	Shavel	1
32	Kambal	3
34	Strecher	1
35	Iron rod to fence the map of Nepal & national flag in square shape with flag stand	1/1
36	Memorial park (Sila Lekha)	1
37	Out dated Furniture	12

- New furniture about 270 desks and benches made up of metal attached with woods have been added this year for students and long chairs, lecture desks for teachers.
- Teaching staff are provided with the locking racks.
- The traditional/old wooden armed chairs are replaced with new furniture.
- The study rooms in the library have been managed.
- Digital/automation system is made for library.
- lecture desks equipped with computer and projector have been managed in each claces.

3.5 Equipment:

DMC Owns the following equipment's including the internet facilities:

S.N.	Description	No/Unit
1	Computer Desktop	54
2	Laptop	7
3	Printers	13
4	CC camera	12
5	C.C.T.V.	2
6	Display Board	2
7	D.V.R.	2
8	Interactive Board	1
9	Projector	8
10	Scanner	1
11	Camera	1
12	Solar battery& Inverter	1
13	Solar Plate 100 watt	2
14	Inverter	1
15	Card Printer	1
16	Bill Printer	1
17	Sound System	1

- The multimedia projectors are not enough for many teachers.
- All the classrooms are not supplied with electricity.
- Because of the lack of enough manpower all the existing equipment are not used regularly.
- The solar power supplied from BAIKALPIK URJA PRABARDHAN KENDRA NEPAL has made it easier for institute to operate all the computers at once. Also the campus classes are possible to run

4. Financial Progress:

4.1 Analysis of Financial Resource:

Income of last three years

Sources of Income	2080/81 B.S.	2079/80B.S.	2078/79
A. Student's Fees	11921716	12735044.42	14489044
B. Others			
i) Interest Income	60825	24246.67	
ii) Rent of building	39077		
iii) Scholarship D.R.M.	700000	450000	
iv) Naya Kadam	181000	185345	
v) Others	51895	102000	
C. UGC			
i) Regular grants	2786000	2310000	
ii) Performance grants	1212000		
iii) U.G.C. Building construction	4750000	3271559.67	232500
iv) Equity grants		815700	500000
v) Pass rate grants QAA	1209500		
D. Diktel Rupakot Municipality for ICT	1000000		115444
E. ICT Dhankuta			
F. DFO Khotang	967087		
G. EMIS Grants		2345345	
H. Government of Province Koshi			80000
I. D.R.M. Ward No. 3		23000	
J. D.R.M. Ward No. 13		98500	
K. Province Koshi Furniture	643987	800000	
L. Aishelukharka Rural Municipality	384000		
Total	25917087	23160740.8	23768484

Above table represents the fee income, grants received from UGC and other incomes. It seems that the income from student's fees is gradually decreased by Rs 813328 thousand than last fiscal year. As a new income, the campus has received equity grants Rs 1209500 and Rs 100000 from pass rate grant. The total income of campus in fiscal year 2080/81 is Rs. **25917087** which is more by Rs 2756347 than last year. The table shows, the campus does not have strong sustainable source of income to sustain smoothly.

Expenditure Analysis of the last three years

Expenditures	2080/81 B.S.	2079/80 B.S.	2078/79 B.S.
A. Recurrent Expenditure			10461295
i) Salary	9927778	15434340.1	5262.050
ii) E.C.A.	44600		
iii) Gardening	305750		
iv) Outreach Program	155875	100000	
v) Scholarship	700000	450000	
B. Other expenses	3483753	579065	
C. Capital Expenditure			
i) Major Infrastructure Development			
-UGC Building Construction		8271559.6	
ii) Minor infrastructure development (Repair)	431158		155293
iii) Computer and ICT	967087	203705	50429
iv) Books	820000		73732
v) Software Installation			761440
vi) Furniture Purchase	1027980	482690	
vii) Library Building Construction		3861045	
viii) Computer Purchase		882058	
ix) Teaching Material		161530	
x) Exam		128651	
		1062413	
Total	17863981	31617057	19517456

The values presented in the above table shows the income and expenditure of the fiscal year of 2078/79, 2079/080 and 2080/81 B. S. The data are taken from the final audit report of the campus. The total expenditure in the year 2080/81 is less than that of 2079/80 by Rs 13753076. The total expenditure of 2080/81 is Rs **17863981**. Some furniture, books and some computers were purchased. DMC had purchased books for library of Rs 820000. The budget of current year is highly spent in furniture, books purchasing and for scholarship. The more extra expenditures in the fiscal year 2080/81 were in gardening, ICT management, and ECA and outreach program.

1. Committee "Arthik Tatha Lekha Samiti" formed by CMC.

Co-ordinator- Ram Bajagain- Member of CMC.

Member-Krishna Bahadur Rai - Asst. Campus Chief

Member- Harka Bir Rai -Asst. Campus Chief.

Member- Padam Bahadur Bista Member of Lecturer.

The committee verifies all the expenditure bills, income bill and sources and later it is processed for external/final auditing. It makes accountant responsible to keep the account report transparently.

i. An Auditor is appointed through sealed bid process. The appointed auditor (Registered Auditor) will carry out audit and prepares the final audit report on completion of the fiscal year.

The auditors see whether the issues and the steps suggested previously are implemented properly or not.

5. Social Progress:

5.1. Social Relation:

i. Campus's involvements in Social Activities:

DMC was established to fulfill the necessity of the community. So, campus cannot stay away from society and social activities. This campus has been participating in various social activities from its establishment. Campus performs its tasks coordinating to its stakeholders.

- It initiates and leads the community to construct the local road.
- During and after the disaster (earthquake), campus administration as well as students has supported to the victims voluntarily.
- Financial support to the victims of fire caught, earthquake or landslides
- It has provided the program hall and the furniture to the community people, or the other organizations to conduct stage programs.
- Participates in afforestation activities organized by the DFO Khotang
- Campus organized different programs –(language, literature, music, art and sports) to the public and awarded the best of the performers.
- Campus has organized and/or participated in different awareness oriented programs to eradicate social ills and evils (like gender discrimination and violence, human right, child right etc.)
- Participated in Diktel Bazar sanitation programs.
- Volunteered in different health camps conducted by Area Welfare Centre, Netrajyoti Sangh, District Hospital and other different organizations and/or agencies.
- Fulfilling the educational needs of Khotang and its neighboring districts.
- Conducts outreach program targeting to women such as domestic and sexual violence.
- Conducts community based program relating to climate change.
- Campus has formed a public relation committee to establish close relation with communities.
- Campus conducts awareness programs focusing to the community.

ii. Contribution of the Society to the Campus:

There is no any doubt, debate and/or dual arguments that the community established the campus with their efforts in order to fulfill their needs and demands. So community is foundation to this campus. Community realized extremely lack of higher educational institution in the district. Therefore, took an initiative to run the campus and constructed the infrastructure. There are valuable roles and contributions of the community people which are to be continued in coming days and needs to build up strong relation between community and campus. Society has been contributing to the campus in different sectors. They are listed out below:

- Help for its establishment,
- Registered the land in the name of campus,
- Free labor and financial support for infrastructural development,
- Participate in the construction of campus road,
- Participate in different programs organized by campus,
- Participation in student enrollment campaign,

Manage the drinking water for campus (with payment)

Support to purchase furniture, laptops, projectors etc.

i. Plan of Campus for the Contribution to the Society:

In the absence of community we can't imagine this campus. On the other hand if campus could not fulfill the needs and demands of the society, there will not be the meaning and values of campus. So that campus should vow for equality to society. DMC has forwarded the plan:

- Produce efficient, skillful and qualified manpower as per the need of society.
- Manage the educational programs according to need and demand of society.
- Extend programs gradually to provide vocational and technical education.
- Encourage people to enroll/ admit their children at the campus.
- Establish close relation with school and campuses of its catchment area.
- Run outreach program related to climate change.

ii. Plan for Increasing Involvement of Society in the activities of Campus:

There is no possibility of the development of society in the absence of education. Education imparts knowledge and skills to the people by means of which they can motivate other people so that social changes take place. This will be the tool of social reformation. Education is compulsory to all. In the context of Nepal 'Right to Education' is provisioned as fundamental right in the constitution of Nepal, 2072. However, there is very less budget or investment in higher education. People's participation and other efforts are obligatorily needed. If it lacks certainly there may appear many hazards and finally institute might be closed. Though we are praising the importance of federalism, only the urban centered campuses being benefited and are sustaining and other remote centre campuses are in the verse of close. Campuses established in remote areas should play vital roles of development with the feeling of their self-cooperation. In order to increase people's participation, the following plans have been forwarded:

- Honor the best social worker, expert, senior citizens etc. on special occasion.
- Conduct interaction and discussion program among stakeholder to solve the problems, challenges and issues of the campus.
- Organize get together program with ex-students, teachers, personnel and CMC members.
- Discuss and interact with local government,
- Discuss with stakeholder while preparing the future plan of the campus.
- Organize general assembly of campus
- Activate campus and community relation committee.
- Publish different journals and magazines.

5.2. Issues and Challenges:

There are many issues and challenges to be solved by DMC. The enrollment ratio of students is decreasing, no any regular economic support except grant from UGC. However, to reduce these all challenges the institution implemented strategic plan from 2017-2021 A.D. Another strategic plan 2022-2032 has been formulated .Some of the measures to face these issues and challenges are:

i. Short Term:

- Insufficient skilled manpower,
- Not sufficient infrastructure and other foundation (buildings, hostel, playground, furniture etc.) for development of campus.
- There is not sufficient efficient and skilled human resources.
- Decreasing student enrollment.
- Problem of drop-out,
- Insufficient of modern technology

ii. Long term

- Clear policy of government to the Public/community Campuses.

- Less sources for the infrastructure development,
- No regular and sustainable economic support except fee from regular students and grant of UGC, Landscape planning and maintaining slop-stability.
- Repair and maintenance of old infrastructure/building/furniture.
- Challenge of providing quality education by charging affordable amount of fee.
- Challenge of addressing the needs and interests of diverse students and community.
- The enrolment of students are decreasing, dropout numbers are increasing.
- Challenge of educating students to make them competent enough in ever changing and complex world.
- Students regular attendance in the classrooms.

iii. Mitigation Measures Taken to Address the issues and Meet the Challenges

It is expected that it will assist us to overcome some of these challenges. The campus has requested the Diktel Rupakot Majhuwagadi Municipality and Provincial Government (Province 1) for the construction and improvement of its infrastructures. Moreover, the campus is accredited by University Grants Commission (UGC), Nepal in 2024 A.D. It will probably find out some solutions to these challenges. New ten years strategic plan 2022-2032 has been formulated and for sustainable development master plan also has been built up.

iv. Plan for Addressing the issues and Challenges

DMC is suffering from different issues and challenges. Campus is trying to address those issues and challenges through formulating Revised Strategic Plan (2022-2032 A.D.). Some points are given bellow:

- Execute the campus policies and program
- Reduce unnecessary expenditure,
- Request to Local and Provincial Government for infrastructure development,
- Appeal to elected people's representatives(local, provincial and federal) for support,
- Perform the best tasks as recommended by PRT as soon as possible to achieve QAA,
- Mobilize the resources achieved from the SHAIKSHIK

TATHADHARMIK MAHOTASB-2073B.S.' to run the programs for QAA,

- Utilize the land donated by community for its development,
- Manage E-library, well furniture, teaching learning materials, learning friendly classroom etc.
- Appeal to all stakeholders to assist campus for its sustainability.
- Search alternative resources for campus development.
- Gradually, fulfill efficient and skilled manpower.
- Establish the good relation with community and other stake-holders.
- Organize training, seminar and workshop for teachers and students.
- Use information technology in both administration and teaching learning activities.
- Execute the EMIS actively.
- Extend the programs in master level.
- Organize extra-activities program for students etc.

DMC's Action Plan for 2081/82

The DMC has Action Plan for the fiscal Year 2081/82 B.S. which are given bellow. There is no doubt if the following proposed capital and programs are implemented, the quality of the campus certainly will gear up.

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अनुमानित विवरण ०८११०८२

नियमित विद्यार्थीबाट

सि.नं.	कक्षा	विद्यार्थी संख्या	वार्षिक शुल्क	जम्मा शुल्क
१	B.A. I	६०	१८०००१००	१,०८०,०००१००
२	B.ED. I	७०	१७०००१००	१,१९०,०००१००
३	B.B.S. I	२०	१७०००१००	३४०,०००१००
४	B.A. II	७६	१८५००१००	१,३६८,०००१००
५	B.ED. II	७९	१७५००१००	१,३६३,०००१००
६	B.B.S. II	३८	१७५००१००	६६६,०००१००
७	B.A. III	३०	१९०००१००	५७०,०००१००
८	B.ED. III	५१	१८०००१००	९१८,०००१००
९	B.B.S. III	३५	१८०००१००	६३०,०००१००
१०	B.A. IV	७९	२००००१००	१,५८०,०००१००
११	B.Ed. IV	७५	१९०००१००	१,४२५,०००१००
१२	B.B.S. IV	४८	१९०००१००	९१२,०००१००
१३	M.A.M.ed I सेमिस्टर	४०	३१५००१००	१,२६०,०००१००
१४	M.A.M.ed II सेमिस्टर	४५	३२५००१००	१,४६२,५००१००
१५	M.A.M.ed III सेमिस्टर	१३	३३५००१००	४३५,५००१००
१६	M.A.M.ed IV सेमिस्टर	१३	३४५००१००	४४८,५००१००
जम्मा			७७२	१५,६०८,५००१००
आंशिक विद्यार्थीबाट				
सि.नं.	कक्षा	विद्यार्थी संख्या	वार्षिक शुल्क	जम्मा शुल्क
१७	B.A. I, II, III, IV	९०	३५००१००	३१५,०००१००
१८	B.ED. I, II, III & IV	६५	३५००१००	२२७,५००१००
१९	B.B.S. I, II, III & IV	३७	३५००१००	१२९,५००१००
२०	M.Ed. I, EPM & Nepali partial	८	३५००१००	२८,०००१००
जम्मा		२५०	१४०००१००	७००,०००१००
प्रमाणपत्र वापत				
सि.नं.	कक्षा	विद्यार्थी संख्या	वार्षिक शुल्क	जम्मा शुल्क
२१	I.A.	२	२५००१००	५,०००१००
२१	स्नातक तह	९०	६०००१००	३६०,०००१००
२२	One Year B.ED.	१	४५००१००	४,५००१००
२३	M.A.	३०	६५००१००	१९०,०००१००
जम्मा				५१९,५००१००
२४	प्रमाण पत्र			२००,०००१००
कुल जम्मा				१७,०२८,०००१००

अनुमानित विवरण ०८१।०८२			अनुमानित व्यय तर्फ बा.व. ०८१।०८२		
अनुमानित आयतर्फ			अनुमानित व्यय		
सि.न.	विवरण	जम्मा रू	सि.न.	विवरण	अनुमानित रकम के
१	विद्यापी शूल्कबाट (नियमित)	१५,३५४,०००।००	१	तलव भत्ता	१७,८४७,०००।००
२	आशिक परीक्षा फारम	७००,०००।००	२	अतिरिक्त पिरियड	३००,०००।००
३	प्रमाणपत्र सिफारिस र प्रमाणपत्र प्रतिलिपी समेत	६००,०००।००	३	विद्युत महशुल, टेलिफोन, इन्टरनेट र पानिपोत	१००,०००।००
४	बिर्बाबिद्यालय अनुदान आयोग नियमित अनुदान	३,०००,०००।००	४	दै.भ. भत्ता	६००,०००।००
५	व्याज	१०,०००।००	५	अतिथि सत्कार	१५०,०००।००
६	प्रदेश सरकार	४००,०००।००	६	त्रि.वि. महशुल	१,२५०,०००।००
७	बिर्बाबिद्यालय अनुदान आयोग कार्य सम्पादन अनुदान	१,५००,०००।००	७	पत्र पत्रिका विज्ञापन	१००,०००।००
८	बडा कार्यालयहरू	५००,०००।००	८	आर्थिक सहयोग	२०,०००।००
९	गाउँपालिकाहरु	५००,०००।००	९	अतिरिक्त त्रियाक्लाप	३००,०००।००
१०	नरपालिका	४,०००,०००।००	१०	स्टेसनरी का.सा.	१५०,०००।००
११	जग्गा वापत आम्दानी		११	सेवानिवृत्त प्राध्यापक कर्मचारी समेत	५००,०००।००
१२	भवनको भाडा	२०,०००।००	१२	दुबानी	२०,०००।००
१३	Equityकार्यक्रम	१,५००,०००।००	१३	विद्युतिय सामान	५००,०००।००
१४	पुस्तकालय शुल्क आम्दानी	२०,०००।००	१४	लेखापरीक्षण	५०,०००।००
१५	UGC भवन निर्माण	१०,०००,०००।००	१५	भैपरी/विदिध	१००,०००।००
१६	QAA Grants	१,०००,०००।००	१६	पेइड सेन्टर	१५०,०००।००
१७	Digitalization UGC	५००,०००।००	१७	नविकरण त्रि.वि	११९,०००।००
	विवध	१००,०००।००	१८	सूचना प्रणाली EMIS वार्षिक	७०,०००।००
			१९	भुक्तानी हुन बाकी तलव ०७९।०८०	३,८६५,०००।००
			२०	प्राध्यापक कर्मचारी कल्याण कोष	३००,०००।००
			२१	भवन निर्माण (पुजिगत खर्चको लागि) UGC भाट प्राप्त रकम	१०,०००,०००।००
			२२	विदिध (पुजिगत खर्चको लागि)	३,२१३,०००।००
जम्मा		३९,७०४,०००।००	जम्मा		३९,७०४,०००।००

Handwritten signatures and initials are present below the table, including a large signature that appears to be "Ramesh" and several other smaller signatures.

Quality Improvement Budget

Fiscal Year 2081/082

SN	Name of Committee	Budgeted Amount(Rs)
1.	Infrastructure Development, Repair Maintenance, Nature and Health care unit	2,01,80,000
2.	Research Management Committee	20,55,000
3.	Library and Computer management Committee	22,55,000
4.	Grievance Redress and Mechanism	6,000
5.	Publication , Public Information system	3,10,000
6.	Academic Committee	15,04,000
7.	Examination, Assessment and Scholarship Committee	255,000
8.	Canteen Management Committee	1,09,500
9.	Others	1,00,000
	Total	2,67,74,500

Vertical text on the left side of the page: "Scanned with CamScanner" and a large handwritten signature.

Annexes- 1

Diktel Multiple Campus Diktel Khotang
Diktel Rupakot Majhuwagadhi Municipality Ward No. 2

The name list of Campus Management Committee

S.No.	Name	Designation
1	Durgajayanti Rai	Chairman
2	Purnaraj Rai	Vece-Chairman
3	Prakash Kumar Shrestha	Member
4	Dhyan Bahadur Rai	Member
5	Dinesh Kumar Ghimire	Member
6	Ram Bahadur Bajgain	Member
7	Tika Khatri	Member
8	Tirtha Raj Bhattarai	Member
9	Uttam Sing Rai	Member
10	Dhruba Bikram Rai	Member
11	Rajan Prasad Acharya	Member
12	Lal Prasad Ghimire	Member
13	Hira Kumar Rai	Secretary Member

Note : Campus Management Committee was formed by the Campus General Assembly on 2080/01/16 B.S.

Annexes- 2

Diktel Multiple Campus Diktel Khotang

Diktel Rupakot Majhuwagadhi Municipality Ward No. 2

Name Lists of Teaching Staffs and Personnel

S. No.	Name	Designation	Status
1	Hira Kumar Rai	Campus Chief/Reader	Full Timer
2	Krishna Bahadur Rai	Asst. Campus Chief/Reader	Full Timer
3	Hark Bir Rai	Asst. Campus Chief/Lecturer	Full Timer
4	Bimala Rai	Asst. Campus Chief/Lecturer	Full Timer
5	Sher Bahadur Tamang	Reader	Full Timer
6	Ram Prasad Rai	Reader	Full Timer
7	Dhankarna Shrestha	Lecturer	Full Timer
8	Lal Prasad Ghimire	Lecturer	Full Timer
9	Bijaya Kumar Rai	Lecturer	Full Timer
10	Padam Bahadur Bista	Lecturer	Full Timer
11	Rabin Sunuwar	Asst. Lecturer	Full Timer
12	Shyam Kumar Rai	Asst. Lecturer	Full Timer
13	Keshar Kumar Rai	Asst. Lecturer	Full Timer
14	Bedi Kumar Rai	Asst. Lecturer	Full Timer
15	Lila Bahadur Khatri	Asst. Lecturer	Full Timer
16	Shankar Thapa	Asst. Lecturer	Full Timer
17	Dewa Kumar Rai	Asst. Lecturer	Full Timer
18	Krishna Bahadur Gurung	Asst. Lecturer	Full Timer
19	Krishna Bahadur Rai	Asst. Lecturer	Full Timer
20	Parjun Rai	Asst. Lecturer	Full Timer
21	Naindra kumar Khatri	Asst. Lecturer	Full Timer
22	Sanjip Thapa	Asst. Lecturer	Full Timer
23	Kalpana Rai	Asst. Lecturer	Full Timer
24	Chitra Prasad Subedi	Asst. Lecturer	Part Timer
25	Laxmi Kumar Rai	Asst. Lecturer	Part Timer
26	Subash Chandra Rai	Asst. Lecturer	Part Timer
27	Min Kumar Dahal	Asst. Lecturer	Part Timer
28	Chuda Bahadur Karki	Accountant	Full Timer
29	Gopal Dahal	Book Checker	Full Timer
30	Sanjib Khadka	Computer Operator	Full Timer
31	Milan Chandra Rai	Librarian	Full Timer
32	Ram Chandra Rai	Assistant	Full Timer
33	Yubaraj Rai	Office assistant	Full Timer
34	Dhan Bahadur Darji	Office assistant	Full Timer

- If we compare the number of teachers and the number of subjects, it is clear that other more teachers are needed here. Some of the teachers are bearing over load of teaching hours. Distribution of the subjects and its period is not balanced.

The End